



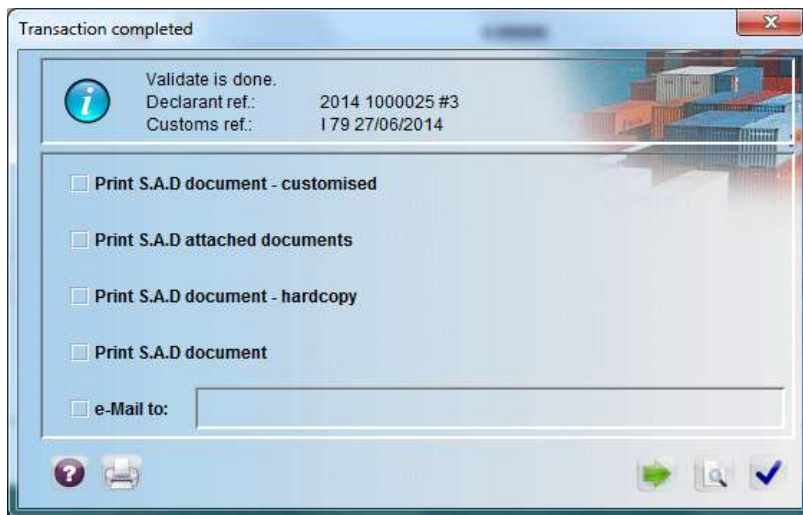
How to print a copy of the SAD

The following 'Functional Note' provides registered users of the ASYCUDA World (AW) system with the information necessary to enable them to print a copy of the SAD.

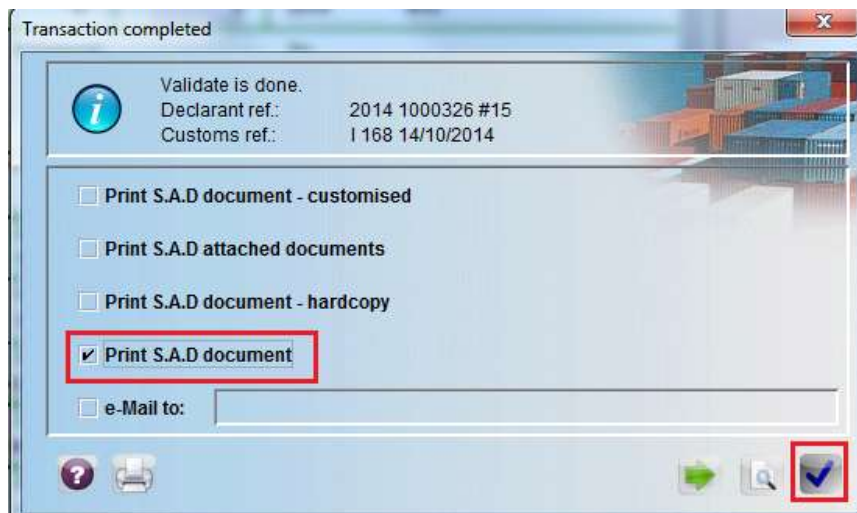
It is possible to print the SAD at the time it is registered or at any time after registration. It should be noted that the printing of the SAD should only be undertaken once it has been registered.

In order to print a SAD at the time it is registered:

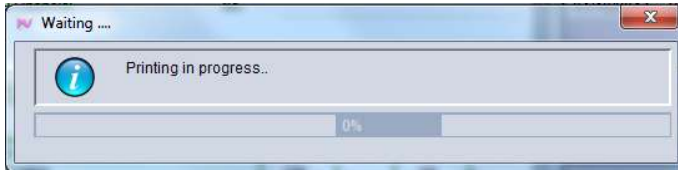
1. Once the SAD is validated (registered) and the following screen is displayed



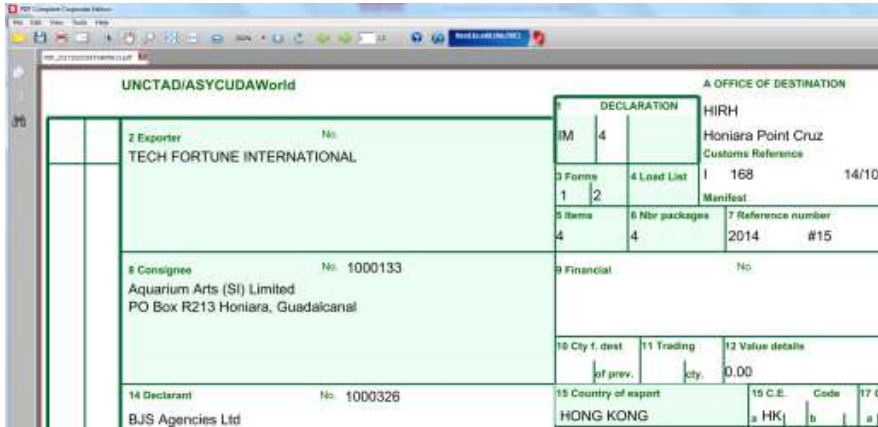
2. Tick the **Print S.A.D document** and click on 



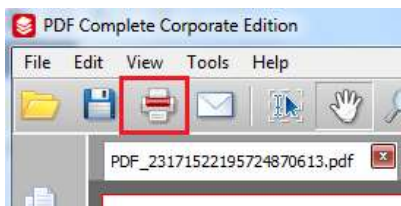
3. Printing progress screen displayed



4. The SAD is then displayed as a .PDF file

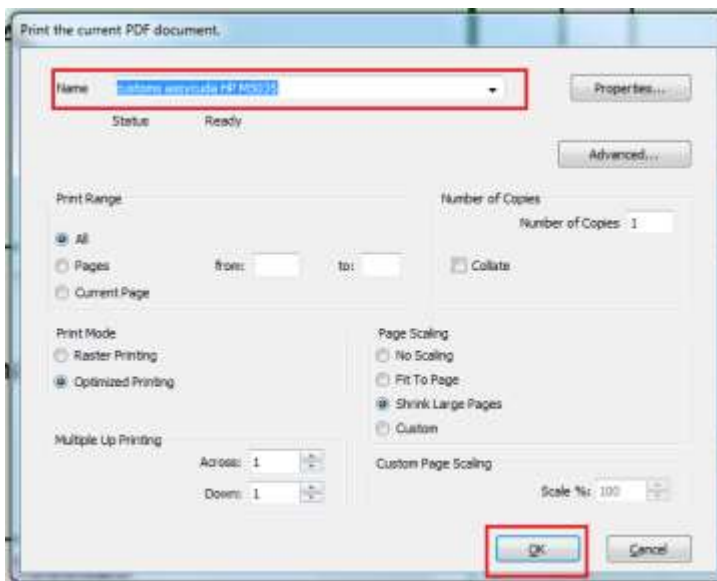
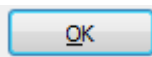


5. Click on Printer Icon



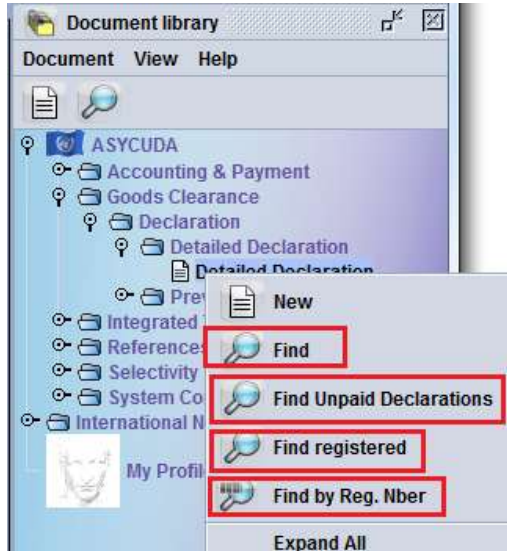
6. On the printing screen, the appropriate printer name will be automatically display

7. Click on

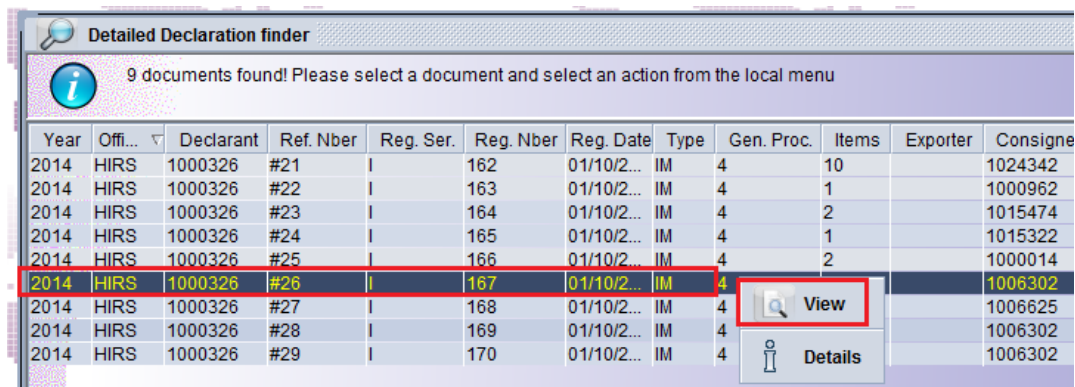



In order to print a SAD at any time after registration:

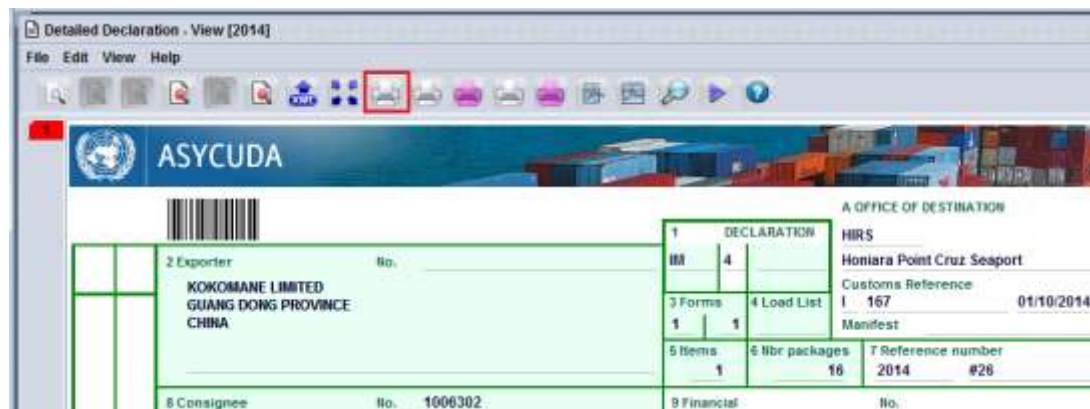
1. Once logged into the system, go to ASYCUDA → Goods clearance → Declaration → Detailed Declaration
2. Right click and choose “Find” or “Find Unpaid Declarations” or “Find registered” or “Find by Reg. Nber”



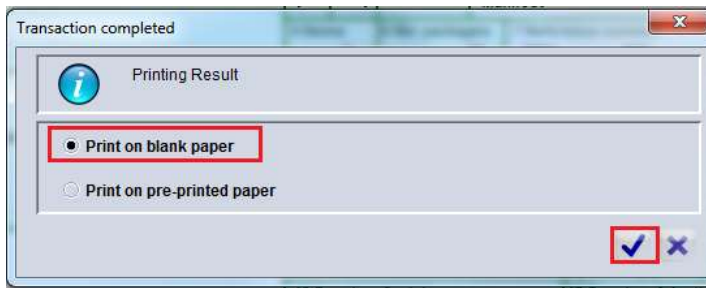
3. From the Finder, highlight the SAD to print, right click and choose “View”



4. When the SAD is displayed, click on the first Printing icon 



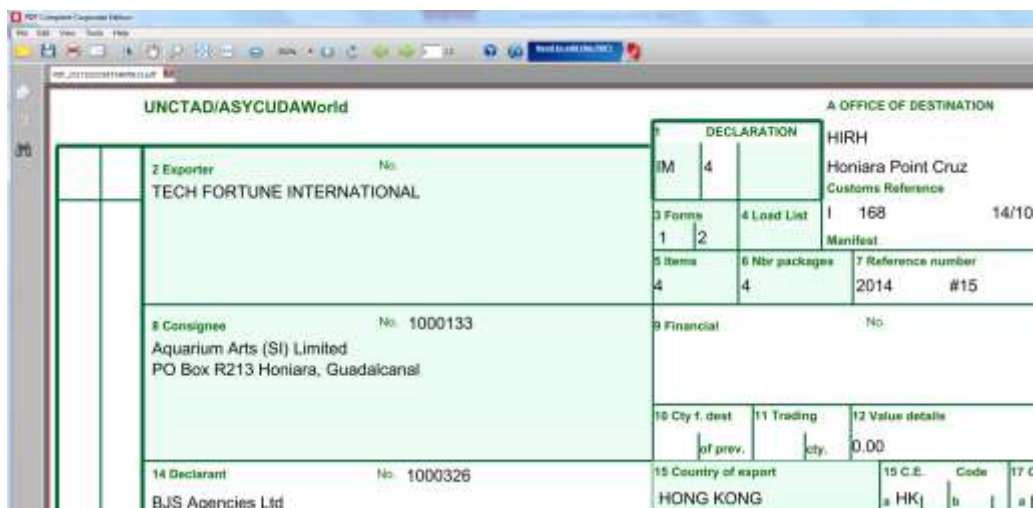
5. On the Printing screen, tick **“Print on blank paper”** and click on 



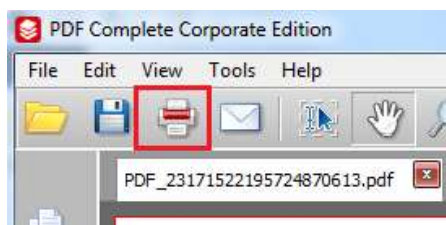
6. Printing progress screen displayed



7. The SAD is then displayed as a .PDF file



8. Click on Printer Icon 



9. On the printing screen, the appropriate printer name will be automatically display

10. Click on 